

INFORMATION HANDOUT

Mercer Area District

EMERGENCY PREPAREDNESS CUBARAMA and WEBELOS READYMAN PROGRAM

Saturday, October 25, 2014, Mercer County Community College

<http://mad-bsa.org/rescue2014/>

Introduction

On Saturday, October 25, 2014, the Mercer Area District of the Bucks County Council, BSA, will hold the 2014 Emergency Preparedness Cubarama (EPC) and Webelos Readyman Program (WRP) at the Mercer County Community College, West Windsor Campus.

This event will take place rain or shine, except for an officially declared state of emergency.

Maps and directions are included in the "Parking" section following.

Check-in will take place at the East Parking Lot 2.

Activities for the EPC will take place in and around East Parking Lot 1.

Activities for the WRP will take place about one-half mile away in the classroom areas.

Everyone on the premises, except for people just briefly dropping off or picking up Scouts and/or equipment, must wear their official wristband: EPC Youth, EPC Youth With WRP, EPC Adult, or Staff.

Registration payments are not refundable.

Substitutions can be made at check-in at the event

Late registrations rates will apply after Friday, October 10, 2014.

Scouts from all districts and councils are welcome.

This event is run by volunteers. See the Staff Volunteers sections following for more details.

Emergency Preparedness Cubarama

The EPC will feature hands-on activities and displays for Cub Scouts and Girl Scouts (Daisies, Brownies, and Juniors) to learn and explore how to plan and prepare for emergencies, what to do in case of any kind of emergency or disaster, and what you can do to help in an emergency or disaster. You will be able to meet many volunteers from the wonderful local and national organizations that respond to emergencies and disasters. The EPC is also open to leaders, parents/guardians, siblings, and friends of Scout participants.

Fire and rescue units from Mercer County and surrounding communities plan to participate in the Emergency Preparedness Cubarama. Please keep in mind that even with backups, some fire and rescue units who plan to attend this event may be called away to emergencies.

Walk-on Registrations are permitted for the EPC.

All EPC youth participants must be accompanied by an adult.

A tentative list of EPC activity stations is given in the "Activity Stations" section following.

Each EPC participant over 5 years of age will receive an EPC Patch.

Emergency Preparedness Cubarama Staff

EPC Staff volunteers are needed for the EPC to help design, construct, and/or run activity and other stations including check-in and walk-on registrations.

Volunteers can be adult leaders, parents, Boy Scouts, Girl Scouts (Cadettes, Seniors, or Ambassadors), Venturers, or Explorers. Volunteers can also be outside individuals or organizations with expertise in firefighting, first aid, or emergency preparedness. Volunteers can sign up singly or in groups, for example: Cub Scout Pack, Boy Scout Troop, Girl Scout Troop, Fire Department, First Aid Squad, etcetera.

Staff Volunteers will receive distinctive identification and pay no fee.

To volunteer or get more information: click on the "EPC Staff" button at <http://mad-bsa.org/rescue2014/>.

Webelos Readyman Program

The WRP is an extra cost option for Webelos Scouts or Junior Girl Scouts. Other Cub Scouts, Girl Scouts, siblings, or adults can participate in the EPC only.

The WRP will cover all the requirements needed to earn the Webelos Readyman Activity Badge. See http://meritbadge.org/wiki/index.php/Readyman#Readyman_requirements for complete requirements. The instruction will be led by experienced first-aid and medical workers. The WRP should also meet all the requirements for the Girl Scout Junior First Aid Badge.

Each WRP participant will receive an EPC Patch and a Readyman Patch.

Pre-registration is required for the WRP.

Walk-on registrations are not permitted for the WRP.

The WRP takes a half-day to complete. Scouts can choose either the Morning Session (AM) or the Afternoon Session (PM). Each Session will be limited to 200 Scouts. Each Session will consist of up to ten Classes. Each WRP Scout will be assigned to a Class before the event.

WRP Scouts must be dropped off before their WRP Session and picked up after their Session by a parent or guardian who needs to sign in and sign out the Scout. See the check-in and check-out times on the Schedule following. If a Scout participating in the WRP also takes part in the EPC before or after their WRP Session, they will need to be accompanied by an adult with an official wristband while at the EPC.

Please note well that there will be other people using the MCCC facilities during the day of our event. Regular classes and other activities will be held in the buildings during our program. We only have enough rooms for the Readyman Classes. There are no extra rooms. All participants will need to be very respectful of the other students who are not part of our Program. Remember that we are special guests of MCCC.

No Eating or Drinking will be permitted in the classrooms and any disruptive behavior by a Scout or adult will be dealt with accordingly, up to and including being taken out of the Readyman Program.

More details can be found in the *MAD Webelos Readyman Program Check-In / Check-Out Handout* which you can download from <http://mad-bsa.org/rescue2014/>.

WRP Staff volunteers are needed to be First Aid Instructors, Class Supervisors, and Special Assistants.

Each WRP Class has a separate check-in area. Upon arrival in the parking lot, WRP Scouts should go directly to the check-in area with their class number.

Contact persons need to make sure that each of their WRP Scouts and their parent/guardian knows their class number before arriving at the event

Contact persons also need to make sure that each parent/guardian has a copy of this Handout and the MAD Webelos Readyman Program Check-In / Check-Out Handout .

Webelos Readyman Program Class Supervision Staff

WRP Class Supervision Staff volunteers are needed for each Class in the AM and PM Sessions. Staff members are needed to keep track of the WRP Scouts in their Class including sign-in, sign-out, moving from station-to-station on time, and maintaining order. Class Supervision Staff can be adult leaders, parents, Boy Scouts, Girl Scouts (Cadettes, Seniors, or Ambassadors), Venturers, or Explorers.

Each Class will have an Adult Class Leader who is a registered BSA leader over 21 years of age with current Youth Protection Training (YPT). Each Class will also have need several Adult Assistant Class Leaders who need YPT, but do not have to be BSA registered. Each Class may also have Youth Class Helpers to assist with the supervision. Members of the Class Supervision Staff are expected to supervise all the members of their Class and not just their child, den, or pack.

A Class may also have an Adult Special Assistant for any Scout who needs special assistance for any reason -- for example: broken arm, vision problem, hearing problem, etcetera. Special Assistants are not expected to supervise all the members of their Class. Each Special Assistant is expected to supervise only one Scout in need of assistance, but it is possible in some cases they could supervise more than one Scout -- for example: two brothers.

The Cub Scout Packs and Girl Scout Troops participating in the WRP are expected to supply the Class Supervision Staff and the Special Assistants needed for their Classes.

Staff Volunteers will receive distinctive identification and pay no fee.

To volunteer or get more information: go to <http://mad-bsa.org/rescue2014/> and click on the "WRP Class Supervision Staff" button.

Webelos Readyman First Aid Instruction Staff

WRP First Aid Instruction Staff volunteers are needed to provide the Instruction at each of the ten First Aid Instruction Stations in the AM Session and each of the ten First Aid Instruction Stations in the PM Session. Staff volunteers need appropriate first aid training and certification. Experience in teaching first aid to youth is not required, but would be helpful.

Volunteers can be BSA adult leaders, Girl Scout adult leaders, parents, Boy Scouts, Girl Scouts (Cadettes, Seniors, or Ambassadors), Venturers, or Explorers. Volunteers can also be outside individuals or organizations with expertise in first aid.

WRP First Aid Instruction Staff volunteers are not expected to supervise the Scouts or provide discipline.

Staff Volunteers will receive distinctive identification and pay no fee.

To volunteer or get more information: go to <http://mad-bsa.org/rescue2014/> and click on the "WRP First Aid Instruction Staff" button.

Tentative Schedule

- 8:00 AM Check-In opens for WRP AM Session at Check-In Area by Parking Lot
- 8:45 AM Check-In ends for WRP AM Session. WRP Classes proceed to Instruction Area.
- 9:00 AM Check-In and Registration opens for the Emergency Preparedness Cubarama
- 9:00 AM - 11:30 AM Webelos Readyman AM Classes
- 11:30 AM WRP AM Classes return to Check-In Area by Parking Lot and Check Out
- 9:00 AM Emergency Preparedness Cubarama Stations start
- 12:00 PM Check-In opens for WRP PM Session at Check-In Area by Parking Lot.
- 12:45 PM Check-In ends for WRP PM Session. WRP Classes proceed to Instruction Area
- 1:00 PM - 3:30 PM Webelos Readyman PM Classes
- 3:30 PM WRP PM Classes return to Check-In Area by Parking Lot and Check Out
- 3:30 PM Emergency Preparedness Cubarama Stations stop

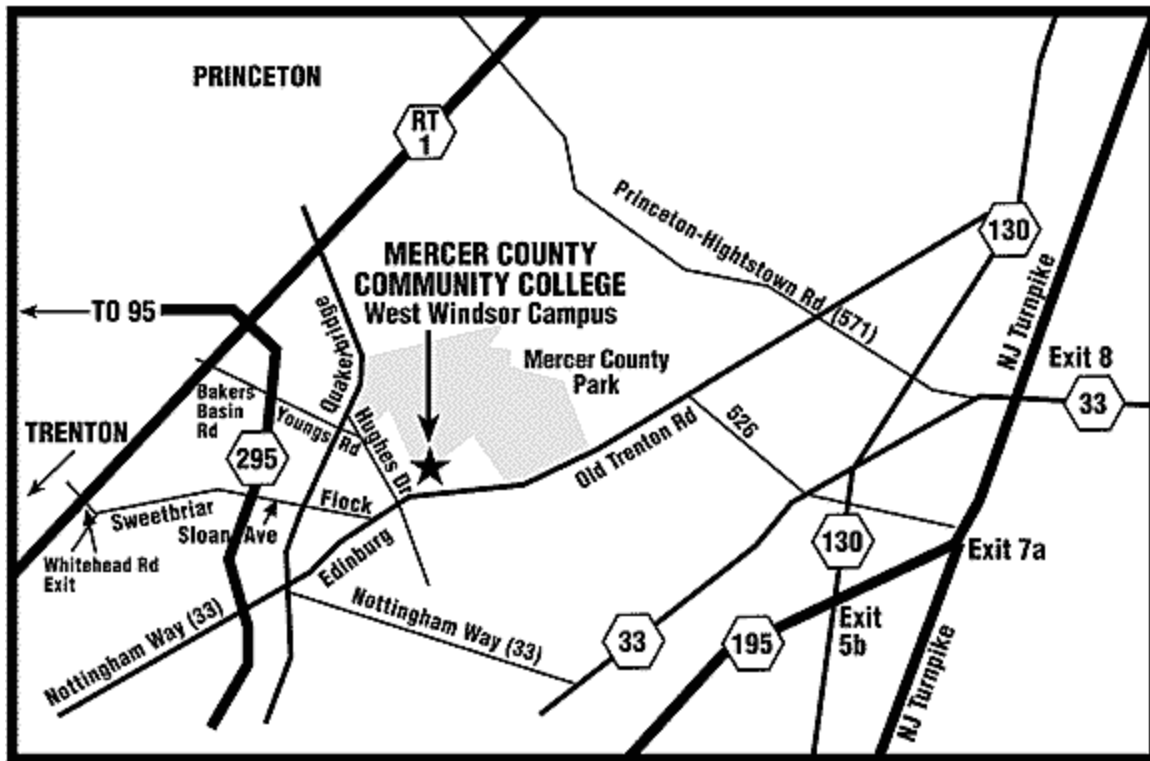
Parking

Parking on Saturday, October 25, 2014, will take place at Mercer County Community College, West Windsor Campus (MCCC) in the East Parking Lot 1, which is located at 1200 Old Trenton Road in West Windsor Township. All activities will take place at MCCC.

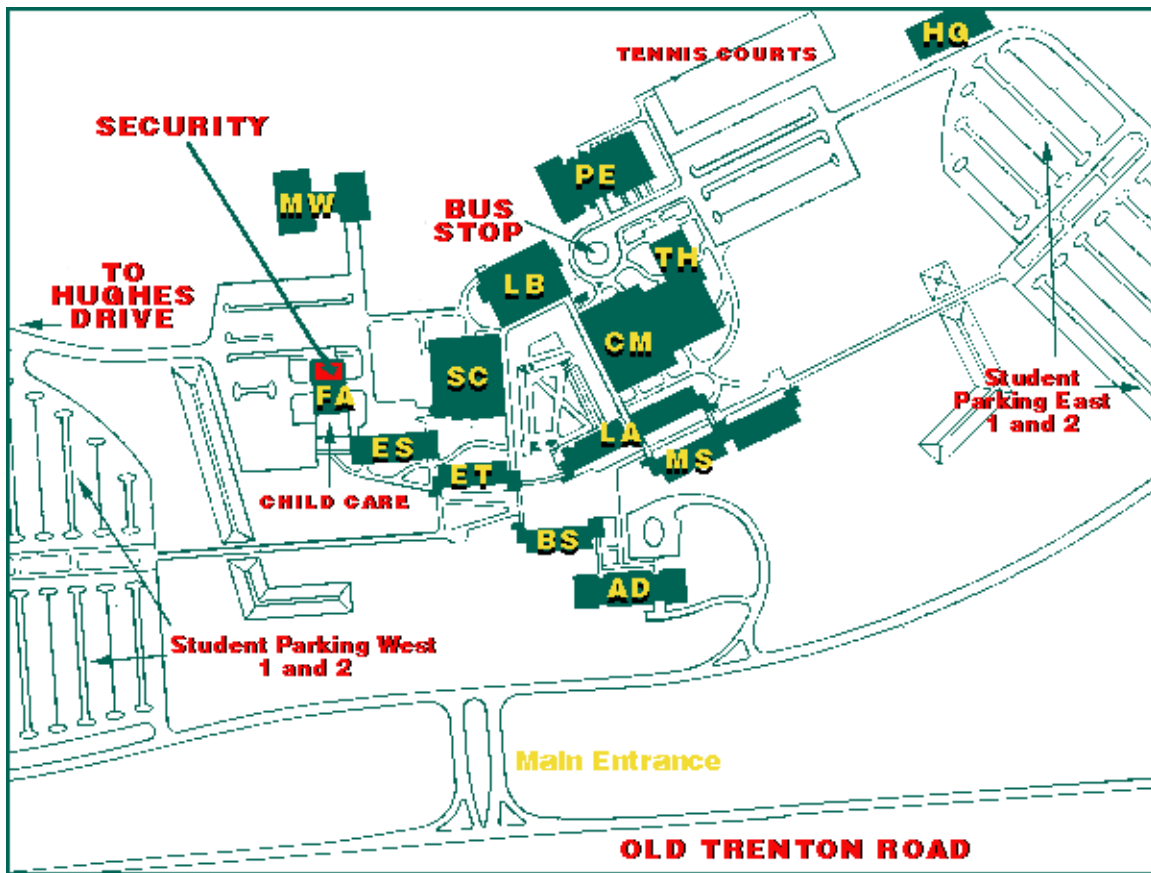
You can get more information about MCCC at: <http://www.mccc.edu>

For directions to MCCC, go to: http://www.mccc.edu/welcome_directions_wwcampus.shtml

For an aerial view of the facility, go to: http://www.mapquest.com/mq/1-3c4vLIW_zicl_4E6t9QJ



Map 1: Regional map of roads to MCCC (West Windsor Campus)



Map 2: Detailed map of MCCC Grounds.

Registration Area

The Check-In and Registration Area for the EPC will be at the East Parking Lot 2. Look for the Cub Scout banner hanging from a pop-up.

The Check-In for the WRP will also be at the East Parking Lot 2, but will consist of ten separate areas.

There will be signs and volunteers on hand to assist with the parking and directions. (We are in need of volunteers to help with registration, so please let us know if you can help).

Check-In Procedure for Cubarama Participants:

- (1) If your unit (Cub Scout Pack or Girl Scout Troop) has registered in advance, please go to the Check-In Table to get your wristbands and patches.
- (2) If your unit (Cub Scout Pack or Girl Scout Troop) has not registered in advance, please go to the Walk-On Registration Table.
- (3) Only one adult leader is needed to check in the entire group of youth and adults that they arrive with.

EPC and WRP Registration Fees

All participants in EPC and WRP, both youth and adult, must register as Youth EPC (\$10), Youth EPC With WRP (\$15), or Adult EPC (\$5). All districts and councils are welcome to participate. There will be a \$5 late charge for registrations after October 10, 2014. The table summarizes the fee structure:

Registration Type	Regular Fee – before Oct 10	Late Fee – after Oct 10
Youth EPC:	\$10.00	\$15.00
Youth EPC With WRP :	\$15.00	\$20.00
Adult EPC :	\$5.00	\$10.00

Youth includes Cub Scouts plus siblings and friends 5-17 years of age. There is no charge for siblings and friends under 5 years of age. Walk-on registrations for the EPC will be available at the event at the Late Fee rates. Walk-on registrations for the WRP are not permitted. A substitution can be made for any participant in the EPC or WRP at Check-In.

EPC and WRP Online Registration

All EPC and WRP Registration is online and can be accessed at: <http://mad-bsa.org/rescue2014/> .

STEP 1. The first step is to get a Contact Person for your Cub Scout Pack (or Den) or Girl Scout Troop. The Contact Person then needs to click on the "Contact Person Form" button, fill in the information, and submit the form. After approval you will receive a Contact Person ID Number by email.

STEP 2. The Contact Person can then register individual participants. Please try to submit all registrations with just one Contact Person for your group. You do NOT have to submit all your registrations at once.

If you do not already have a Doubleknot Account, you will be asked to create one the first time you use one of the participant forms. All participant registrations will require your Contact Person ID Number.

Click on the following buttons as needed:

- (1) "Add New Youth For EPC" (requires youth first name youth last name)
- (2) "Add New Youth For EPC" With WRP (requires: youth first name, youth last name, parent name, parent email, parent phone; optional: alternate parent email, alternate parent phone)
- (3) "Add New Adult For EPC" (requires adult first name, adult last name, adult email, adult phone; optional: alternate adult email, alternate adult phone)

Remember that your registration is not complete until your payment is made. You can pay the required fees online using a credit card. You can also pay by check. Authorized persons can use their Unit Accounts. For questions about payments, call the Bucks County Council Office at 215-348-7205.

Helicopter Safety

In regard to aircraft operations, all participants must follow the instructions of the Aviation Safety Officer. During helicopter takeoffs and landings, all participants must be outside of the landing zone perimeter. The Aviation Safety Officer will announce when it is safe to approach the aircraft.

Off-Limits Areas

There are several construction projects going on at the College. All areas in and around the construction sites are off limits. There may be construction vehicles parked in the far end of the East Parking Lot. NO Scouts, leaders, or parents should be on or near any of the construction equipment. The Sports Fields after the far end of the East Parking are not to be used by any participants.

What to Wear

The event will take place rain or shine. Some activities will take place indoors, but most will be outside. Depending on the weather you will need to bring along appropriate outerwear. October can sometimes be very warm and sometimes very cool, so dress appropriately for the day.

Refreshments

Hot dogs, candy, soda, coffee, bottled water, and other items will be available for purchase.

First Aid Treatment

First Aid Treatment will be available – please go to the Registration Desk to report any emergencies.

Rest Rooms

Portajohns will be available in the East Parking Lot. For Webelos Readyman participants only, while you are in the classroom area you may use the rest rooms in the building.

Following are the Proposed Emergency Preparedness Cubarama 2014 Activity Stations

National Guard Helicopter	Stop, Drop & Roll Education Station
NJ State Police Helicopter	Turnout Gear Drill
Coast Guard Auxiliary	Make your own Rope
Delaware Valley Radio Assoc. Demonstration	Indian Water Backpack Pump Game
High Angle Rescue Drill	Mercer County CERT
The Science of Fire	Railroad Safety
NJ Task Force 1 Search & Rescue Dog Demo	Princeton Fire Marshal– Sparky the Fire Robot
National Weather Service–Weather Forecasting	Coast Guard Patrol Boat & Boating Safety
NJ Task Force 1 Confined Space Rescue	Water Rescue Drill - reach/throw/row/go
Mercer County Sheriff K-9 Unit	National Guard Climbing Tower
American Red Cross Disaster Services	Air National Guard Exhibit
Fire Safety House	Live Fire Drill Using Water Extinguisher
First Aid Basics for Cub Scouts & Dial 911	And other special features!
Fire Truck Exhibits	

This listing is only a sample. We are still in the process of confirming organizations. Please feel free to contact us if you know of any additional organizations that would be available to participate.

PLEASE NOTE: All stations are run by emergency response organizations that can be called away before or during the event and thus not available for the event.

To volunteer to help or get more information, please contact:

- Rich, EPC Staff, epc_staff@mad-bsa.org
- Dave, WRP Class Supervision Staff, wrp_class_staff@mad-bsa.org
- Donna, WRP First Aid Instruction Staff, wrp_first_aid_staff@mad-bsa.org
- Don, EPC and WRP Registration Support, rescue2014@mad-bsa.org

<http://mad-bsa.org/rescue2014/>